

**Phone Interview Questions:**

1. Do you have any openings for a \_\_\_\_\_ old beginning in \_\_\_\_\_?
2. What are your hours (including days you are open)?
3. What is your philosophy on child care? OR What do you think children need to succeed?
4. How does your program support your philosophy?
5. What does your daily schedule typically look like?
6. Who are you licensed or certified by? Do you have any accreditations?
7. What is your experience and education?
8. How many children do you have in care? What are their ages?
9. How is your facility set-up?
  - a. Indoors
  - b. Outdoors
10. You do not need to offer any information about your child, but you can if you choose to. Our child currently uses sign as his primary form of communication. Are you willing to learn his current signs and continue to work on this form of communication? OR Our child uses a wheelchair..... OR Our child has some sensory needs.... ETC
11. You do not need to offer any information about your child, but you can if you choose to. We use cloth diapers. Are you open to using them while he is in your care? OR Our child only eats pureed food.... OR Our child is still in diapers..... ETC
12. How do you discipline an infant? A toddler? A preschooler?
13. Where are you located?
14. What is the fee and what does it include?
15. Does the fee change for additional children?

### **In-Person Interview**

The following is a list of things you should ask your provider about. Most providers will have a contract that will cover most of these areas. Ask them to tell you about them, but ask for a copy to take with you.

1. Sick kid policy
2. Paying for days child is absent for illness, appointment, or vacation
3. Discipline policy for toddlers/ preschoolers
4. Meals and snacks
5. Overall child care philosophy
6. Security, safety, emergency policies
7. Unannounced visits
8. Hours
9. Costs
10. Potty training
11. Daily schedule
12. Location
13. Holiday or other closures
14. What do you supply
15. Amount of time spent reading, music, activities, watching TV
16. other children in care (approximate ages)
17. certified, licensed, accredited
18. provider education
19. set-up of facility
20. fieldtrips
21. transportation
22. inclusion
23. any other concerns or questions you have specific to your child